

# OIS 4 – Standard for Application Registration

## I. STANDARD STATEMENT

Application security is a critical consideration in the development or procurement of software. The factors which affect the safety of an application are numerous, including the code itself, the hardware and network on which it is installed, authentication and authorization of those who should have access and regular monitoring of traffic to and from the application.

## II. RATIONALE

This standard supports HOP Policy 8-12 Information Resources Use and Security Policy

## III. SCOPE

This standard applies to all UTSA faculty, staff, and students.

## IV. CONTACTS

informationsecurity@utsa.edu

## V. PROCEDURES

- A. Each UTSA business unit that acquires or hosts an application connected to the UTSA network is responsible for registering the application with University Technology Solutions (UTS) and with meeting all security requirements identified as appropriate to the Data Classification levels.
- B. UTS will maintain a registry to track the purpose of the application, responsible parties, data classification, and relevant technical information.
- C. UTS is responsible for the enforcement of this policy. Audits and monitoring will be employed to detect the use of insecure systems. UTS will provide technical information and advice to assist departments in meeting these requirements.
- D. For assistance pertaining to application access, application access reviews, or consultation pertaining to application account management, please contact the Office of Information Security at informationsecurity@utsa.edu.

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Effective Date: January 1, 2014

Last Reviewed: September 17, 2020